



## PROFESSIONAL STUDENT INTERN (PSI) JOB APPLICATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

May I Contact you by Mail? \_\_\_ Yes \_\_\_ No

Phone: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ May I Leave a Message? \_\_\_\_\_ Yes \_\_\_ No

E-Mail: \_\_\_\_\_ May I Email You? \_\_\_\_\_ Yes \_\_\_ No

### I. EMPLOYMENT INFORMATION

Please attach a resume with three references and a list of your employment for at least the last five years. The references must include an employer, a professor, and an unrelated friend.

### II. EDUCATIONAL INFORMATION

Are you currently enrolled in a Master Level Marriage and Family Counseling Program?

Yes \_\_\_ No \_\_\_\_\_

Are you currently enrolled in the Internship program at your school?

Yes \_\_\_ No \_\_\_\_\_

Please attach your unofficial transcript and Proof of Insurance with this application.

### III. SOCIAL INFORMATION

Have you ever personally been convicted of a felony? Yes \_\_\_ No \_\_\_\_\_

### IV. WORK RELATED SURVEY

Can you demonstrate the requirements as stated in the advertised PSI Job Ad?

Yes \_\_\_ No \_\_\_\_\_

Please circle the following letter that best represents your habit concerning the completion of a progress note for a client after each session.

- a) *I usually complete progress notes immediately after each session*
- b) *I usually complete progress notes by the end of the day*
- c) *I usually complete progress notes by the end of the next day*
- d) *I usually complete progress notes by the end of the week*
- e) *I usually complete progress notes before the next session*
- f) *I struggle to complete progress notes in a timely manner*

Thinking over your entire time in graduate school, how often have you turned a school assignment in late?

*Never            1-2 times            3-5 times            6-10 times            More than 10 times*

Thinking over the last 6 months, please circle how often you have been late to class and/or work.

*Never            1-2 times            3-5 times            6-10 times            More than 10 times*

Thinking over the last 6 months, please circle how many days of work you have missed.

*Never            1-2 times            3-5 times            6-10 times            More than 10 times*

Please attach a document with answers to the following questions. Answers for the questions should be at least 500 words each.

- 1) *How would you describe your philosophy of counseling?*
- 2) *Which therapy model(s)/technique(s) do you use the most and why?*
- 3) *Why is client confidentiality important?*
- 4) *Please tell us why you would like to work at Restoration Counseling.*

## **V. DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge. If, this application leads to employment, I understand that false or misleading information in my application or interview may result in my immediate release.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Checklist of Items to be Included with Application**

- Resume with 3 references and employment for last 5 years
- Unofficial transcript
- Proof of Insurance
- Document answering 4 questions

*Staff Use Only*

Application received on or before Friday, December 14th, 2018: \_\_\_\_ Yes \_\_\_\_ No

Date of interview: \_\_\_\_\_