



PROFESSIONAL STUDENT INTERN (PSI) JOB APPLICATION

Name: _____ Date: _____

Address: _____

May I Contact you by Mail? ___ Yes ___ No

Phone: (_____) _____ - _____ May I Leave a Message? _____ Yes ___ No

E-Mail: _____ May I Email You? _____ Yes ___ No

I. EMPLOYMENT INFORMATION

Please attach a resume with three references and a list of your employment for at least the last five years. The references must include an employer, a professor, and an unrelated friend.

II. EDUCATIONAL INFORMATION

Are you currently enrolled in a Master Level Marriage and Family Counseling Program?

Yes ___ No _____

Are you currently enrolled in the Internship program at your school?

Yes ___ No _____

Please attach your unofficial transcript and Proof of Insurance with this application.

III. SOCIAL INFORMATION

Have you ever personally been convicted of a felony? Yes ___ No _____

IV. WORK RELATED SURVEY

Can you demonstrate the requirements as stated in the advertised PSI Job Ad?

Yes ___ No _____

Please circle the following letter that best represents your habit concerning the completion of a progress note for a client after each session.

- a) *I usually complete progress notes immediately after each session*
- b) *I usually complete progress notes by the end of the day*
- c) *I usually complete progress notes by the end of the next day*
- d) *I usually complete progress notes by the end of the week*
- e) *I usually complete progress notes before the next session*
- f) *I struggle to complete progress notes in a timely manner*

Thinking over your entire time in graduate school, how often have you turned a school assignment in late?

Never 1-2 times 3-5 times 6-10 times More than 10 times

Thinking over the last 6 months, please circle how often you have been late to class and/or work.

Never 1-2 times 3-5 times 6-10 times More than 10 times

Thinking over the last 6 months, please circle how many days of work you have missed.

Never 1-2 times 3-5 times 6-10 times More than 10 times

Please attach a document with answers to the following questions. Answers for the questions should be at least 500 words each.

- 1) *How would you describe your philosophy of counseling?*
- 2) *Which therapy model(s)/technique(s) do you use the most and why?*
- 3) *Why is client confidentiality important?*
- 4) *Please tell us why you would like to work at Restoration Counseling.*

V. DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. If, this application leads to employment, I understand that false or misleading information in my application or interview may result in my immediate release.

Signature _____ Date _____

Checklist of Items to be Included with Application

- Resume with 3 references and employment for last 5 years
- Unofficial transcript
- Proof of Insurance
- Document answering 4 questions

Staff Use Only

Application received on or before Monday, November 26, 2018: ____ Yes ____ No

Date of interview: _____